



ISLANDWIDE GRASS-CUTTING MAINTENANCE PROJECT  
GVB IFB 2024-002  
**Response to Questions**  
January 25, 2024

GVB/DPW OFFICIAL RESPONSE TO QUESTIONS RECEIVED BY 3PM ON JANUARY 17, 2024.

**From KIAN Corporation**

1. What is the expected frequency and schedule for the grass cutting and roadway scraping tasks outlined in the scope of work?

**DPW RESPONSE:** See Addendum No. 2. APPENDIX B – NORTH and SOUTH BID SCHEDULE page 35 to 41, line item: **Column WORK DESCRIPTIONS 1 TO 5 FOR EACH ROUTE with FREQUENCY: WORK DESCRIPTION LINES:**

1. Collection & disposal of trash, and debris including cigarette butts at road medians & shoulders prior to grass cutting. **FREQUENCY 2X Per Month**
2. **Grass cutting**, edging, removal & disposal of grass clippings. **FREQUENCY 2X Per Month**
3. **Scraping**/removal of soil, grass & dirt at curbs & gutters on road medians and shoulders. **FREQUENCY 6X Per Year**
4. Edging (involves cutting & removing) a narrow strip of grass turf within 1" to 2" along the edges of curbs, sidewalks, driveways, and similar paved areas on roadway medians and planting strips. **FREQUENCY 2X Per Year**
5. Trimming of roadside overhanging vegetation and trees within 10 feet from the edge of the road and up to 12 feet high, including removal of vines on chain link fences. **FREQUENCY 2X Per Year**

2. Can you provide details on the specific dimensions and areas to be covered for each median, curb, and roadway segment, ensuring accurate estimation for equipment and labor in addition to the total miles per site?

**DPW RESPONSE:** The dimensions of each area are varied. It is highly encouraged that bidders assess each project area to properly account for the variation.

3. Are there any specific environmental considerations or regulations that we need to adhere to during the bush cutting and cleaning processes?

**DPW RESPONSE:** **Under Section II - Notice/Instructions to Bidders page 5 of 51, line item:**

12. STATUTORY REQUIREMENTS. The Contractor and any subcontractors employed in completion of the project shall comply with all applicable and Federal and local laws; &

**Under Section B - Work Requirements page 31 of 51 line item:**

- d. Grass clippings and debris as a result of mowing shall be raked/removed and disposed of after each workday. At no time shall such clippings and/or debris be deposited into the municipal separate stormwater sewer system (drainage systems, catch basins, gutters, ditches, man-made channels, storm drains, etc.).



4. Could you share information on the current condition of the areas to be maintained? This will help us assess any additional preparation or specialized equipment required.

**DPW RESPONSE:** Route 1 and Route 4 were cut within January 2024. Current conditions may not reflect the conditions at the time of the initial cut.

5. What is the preferred method for disposing of the cut grass and vegetation, and are there any designated disposal sites or procedures?

**DPW RESPONSE:** See Bid Schedule.

**Under Section B - Work Requirements page 32-33 of 51, line item:**

7. Disposal:

- a. SOLID WASTE COLLECTION PERMIT: The Contractor shall obtain a Solid Waste Permit from the Guam Environmental Protection Agency (GEPA) prior to disposing of solid waste (collected debris, trash, seaweed, etc.).
- b. GEPA-APPROVED DISPOSAL AREA: Solid waste shall be disposed of properly at a GEPA-approved disposal area in accordance with local laws. Tipping fees for disposal are the responsibility of the Contractor. No additional compensation will be given.

6. Are there any restrictions or guidelines for working hours, noise levels, or traffic control during the maintenance activities?

**DPW RESPONSE:** Traffic control plans are required to obtain a Highway Encroachment Permit.

**Under APPENDIX A- SCOPE OF WORK page 30 of 51, line item:**

1. Contractor shall obtain a Highway Encroachment Permit as mandated by the Department of Public Works.

**Under Section III - General Provisions page 10 of 51, line item:**

9. WORKING HOURS. Work shall be conducted during normal working hours Monday through Friday and should not exclude the possibility of working after hours and on weekends.

7. Are there any specific qualifications, certifications, or experience requirements that potential bidders should possess to be eligible for this bid?

**DPW RESPONSE:** **Under Section II - Notice/Instructions to Bidders page 5-6 of 51, line item:**

5. BID PROPOSAL SUBMITTAL ITEMS

- c. BUSINESS/CONTRACTOR'S LICENSE (proof of ability to do business on Guam and perform services required for this project).

8. Could you detail the evaluation criteria that will be used to assess and compare proposals, including factors such as cost, experience, and proposed approach?

**GVB RESPONSE:** See Section II - Notice/Instructions to Bidders, pages 5-10.

9. Can you provide information on the payment schedule and any performance bonds or insurance requirements associated with the contract?

**GVB RESPONSE:** See Section II - Notice/Instructions to Bidders, pages 5-10.



10. Are there any contingency plans in place for emergency situations that might affect the regular maintenance schedule?

**DPW RESPONSE: Under Section C - Postponed Work Schedule Make-Up page 33 of 51, line item:**

The Contractor shall commence work from the date of Notice to Proceed and continue thereafter in accordance with the service schedule as set forth thereafter. If inclement weather or any other unavoidable condition prevents the Contractor from performing work on a scheduled date, the Contractor shall so report to the Contracting Officer and obtain approval for scheduled makeup work. The Contractor shall make up the corresponding number of workdays postponed for all areas by assisting with additional clean-up of debris usually associated with such inclement weather. No additional compensation will be allowed the Contractor for any make up maintenance work.

11. What communication channels and reporting mechanisms are expected to be in place between the contractor and the relevant authorities or stakeholders?

**DPW RESPONSE: Under APPENDIX A- SCOPE OF WORK page 34 of 51, line item:**

**2. COMMUNICATIONS AND REPORTS:**

- a. Regular communication between the Contractor and Contracting Officer is required. The contractor shall submit checklists, signed and dated as required, to Contracting Officer for review.
- b. Contractor shall submit a detailed maintenance schedule outlining tasks and manpower at the site to the Contracting Officer within two (2) weeks of receipt of such results or reports.

12. Can you share any historical data or benchmarks regarding the cost per mile for similar projects in the region to assist in our pricing strategy?

**GVB RESPONSE:** No historical data regarding cost per mile.

13. Finally, are there any upcoming developments or changes in infrastructure that might impact the scope of work during the contract period? Example any Major Construction on any of the major routes provided within the bid packet?

**DPW RESPONSE:** The Guam Transportation Improvement Plan (GTIP) provides a proposed schedule for upcoming projects <https://www.guamtransportationprogram.com/2030-guam-transportation-plan/guam-transportation-improvement-plan>.

**From PROFERRE, Inc.**

1. What is the width from the roadway that the contractor will be responsible for maintaining?

**DPW RESPONSE: Under Section B - Work Requirements page 31 of 51, line item:**

**2. Grass Cutting/Mowing:**

- a. Maintenance of Roadways with Paved and Unpaved Shoulders
  - i. Remove trash and debris before commencing work. Remove weeds/grass growing on pavement and within municipal separate stormwater sewer systems (drainage systems, catch basins, gutters, ditches, man-made channels, storm drains, etc.). Mowing shall mean that grass, weeds, and other vegetation shall be cut evenly up to 10 feet from the edge of pavement or the edge of paved or unpaved shoulders. Grass, weeds, and other vegetation along fences, guardrails, signposts, utility poles, and trees, shall be cut and trimmed to a height of 1" to 1-1/2" using portable hand mowers, powered mechanical vertical cutters, sickles, edger, and other methods. All overhanging vegetation shall be trimmed in accordance



with the American National Standard Institute (ANSI) A300 (Part 1) standards for proper tree care and pruning and as specified in the Bid Schedule.

2. What is the height requirement for maintenance along roadway?

**DPW RESPONSE:** Under Section B - Work Requirements page 31 of 51, line item:

2. Grass Cutting/Mowing:

a. Maintenance of Roadways with Paved and Unpaved Shoulders

i. Remove trash and debris before commencing work. Remove weeds/grass growing on pavement and within municipal separate stormwater sewer systems (drainage systems, catch basins, gutters, ditches, man-made channels, storm drains, etc.). Mowing shall mean that grass, weeds, and other vegetation shall be cut evenly up to 10 feet from the edge of pavement or the edge of paved or unpaved shoulders. Grass, weeds, and other vegetation along fences, guardrails, signposts, utility poles, and trees, shall be cut and trimmed to a height of 1" to 1-1/2" using portable hand mowers, powered mechanical vertical cutters, sickles, edger, and other methods. All overhanging vegetation shall be trimmed in accordance with the American National Standard Institute (ANSI) A300 (Part 1) standards for proper tree care and pruning and as specified in the Bid Schedule.

b. Maintain raised Medians and Plant Strips

ii. Grass, weeds, and other vegetation along fences, guardrails, signposts, and trees including grass between hedges and plants that are not readily accessible to mowing shall be cut and trimmed to a height of 1 inch to 1-1/2 inches using portable hand mowers, powered mechanical vertical cutters, sickles, edger, and other acceptable methods.

3. Is there a minimum or maximum number of projects to be used as past performance?

**GVB RESPONSE:** See Section II - Notice/Instructions to Bidders, pages 5-10.

4. Will there be an allowance for an initial cut?

**DPW RESPONSE:** **See Addendum No. 2.** Please provide cost of the Initial cut in the proposal for each project area.

5. Is there an anticipated quantity or type of trash that the contractor will be expected to clean up? Will there be variance or allowance in case of excessive trash (i.e. construction debris, whitegoods, etc.)?

**DPW RESPONSE:** Under Section B - Work Requirements page 32 of 51, line item:

3. Trash Collection:

- a. Trash and debris collection shall be accomplished in all roadway-raised medians, sidewalk planting strips, and 10 feet from the edge of paved or unpaved shoulders or up to private property boundary.
- b. **Contractor is not responsible for the removal of dead animals or appliances found within the roadway or the 10' boundary from the paved roadways, however, they are required to report these conditions to GVB who will then notify the appropriate agency or village Mayor.**
- c. **Illegal Dumping: The contractor shall not remove any illegal dumping sites upon discovery. The Contracting Officer shall be contacted immediately to properly document and report the matter to the proper authorities.**
- d. Contractor shall be responsible for all Disposal Fees.



**From GET LLC**

1. Can GVB clarify the start and end point locations on Route 1 from Route 8 intersection to Route 16 intersection as noted on APPENDIX B Rt 1 and delineated on APPENDIX C MAP A?

**DPW RESPONSE: See Addendum No. 3.** Map A is amended to reflect the correct project area. Route 1 from Rt1/8 to Rt1/16 begins at 13°28'37.2"N 144°45'24.7"E then ends at 13°31'16.1"N 144°48'56.4"E

2. Can GVB clarify the start and end point locations on Route 3 from Route 8 intersection to Route 16 intersection as noted on APPENDIX B Rt 3 and delineated on APPENDIX C MAP C?

**DPW RESPONSE: See Addendum No. 3.** Appendix B - Rt 3. ROAD NAME, BOUNDARIES OF WORK, & LENGTH is amended to reflect the proper project boundaries. Route 3 begins at 13°31'25.2"N 144°49'24.6"E and ends on 13°35'19.6"N 144°52'01.6"E

3. Will GVB consider a separate contract after award to bring all scoped roadways to performance height for IFB 2024-002?

**GVB RESPONSE: No.**

4. Will a final award be broken into separate contracts?

**GVB RESPONSE: No.**

5. Will the GVB require that a single bid be considered for final award of one contract?

**DPW RESPONSE: Yes.**

**GERRY S.A. PEREZ**  
Acting President and CEO

**FOR POTENTIAL BIDDERS**

**PLEASE SIGN AND INCLUDE IN THE BID SUBMISSION AS PROOF OF ACCEPTANCE AND ACKNOWLEDGEMENT OF THE QUESTIONS AND RESPONSES FOR GVB IFB 2024-002. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION.**

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Printed Name

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Company Name

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Signature

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Date